

## OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments and Target Date
28 June 2018	Neighbourhood Planning: Support to Groups – Verbal Update <b>O&amp;S.8/18</b>	<p><b>RESOLVED</b></p> <p>1. That the Panel welcome the re-launching of the Council’s offer to Neighbourhood Planning Groups and asks that it include reference to the Council’s statutory responsibilities and funding streams that were potentially available;</p> <p>2. That the re-launched version of the offer be circulated to Members and Town and Parish Councils as soon as is practically possible;</p> <p>3. That Town and Parish Councils be informed about the benefits of working together with neighbouring parishes to develop and progress a Neighbourhood Plan;</p> <p>4. That all Members encourage Groups (and other potentially interested parties) to attend future Neighbourhood Planning Workshops convened by the Council;</p> <p>5. That the Council is careful that it is realistic and does not over promise the support that it can provide to Neighbourhood Planning Groups; and</p> <p>6. That the Toolkit be produced and finalised before the end of August 2018.</p>	<p>Tom Jones</p> <p>Tom Jones</p> <p>Tom Jones</p> <p>Tom Jones</p> <p>Tom Jones</p>	
2 August 2018	Code of Conduct Hearing Panel – Complaints Process <b>O&amp;S.23/18</b>	<p><b>RESOLVED</b></p> <p>That the Panel:</p> <p>1. request that a full review of the Council’s Code of Conduct be undertaken by the Monitoring Officer, in consultation with the Members of the Code of Conduct Hearing Panel,</p>	Sue Nightingale	

		<p>with the findings being presented back to a future meeting of the Overview and Scrutiny Panel;</p> <ol style="list-style-type: none"> <li>2. ask officers to write to Town and Parish Council Clerks outlining the total number of town and parish councillor complaints that had been received by the District Council and the consequent costs that were associated with their administration;</li> <li>3. <b>RECOMMEND</b> to Council that representations be sent to the Secretary of State and local MPs outlining the Council's concerns over the current regulations (e.g. the lack of any meaningful penalties and the unfairness of District Councils having to absorb the costs of administering the scheme for its local Town and Parish Councils);</li> <li>4. promote to Town and Parish Council Clerks the benefits of informally resolving complaints before a formal process is instigated;</li> <li>5. ask officers to convene a 'Code of Conduct and Councillor Behaviour' training session for town and parish clerks and councillors;</li> <li>6. convene a meeting between the Hearing Panel Members; the Monitoring Officer; and the Devon Association of Local Councils County Solicitor to express the concerns of the District Council over the number of complaints that are being received against local town and parish councillors; and</li> <li>7. encourage the Monitoring Officer to revisit the Council's pool of Investigating Officers in an attempt to build capacity to ensure that complaints are dealt with in a more timely manner.</li> </ol>	<p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p>	<p>To be considered by Council at its meeting on 27 September</p>
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6 September 2018	<p data-bbox="280 197 456 309">Executive Forward Plan <b>O&amp;S.33/18</b></p> <p data-bbox="256 622 483 775">(a) Medium Term Financial Strategy – Presentation</p>	<p data-bbox="512 197 1059 501">The Panel was presented with the most recently published Executive Forward Plan and proceeded to note the likelihood that the agenda items relating to the: ‘Governance Arrangements Post JLP Adoption’ and ‘Peer Review Report’ would now be considered at a later meeting of the Executive.</p> <p data-bbox="512 622 651 656"><b>RESOLVED</b></p> <p data-bbox="512 663 975 734">That the Executive <b>RECOMMEND</b> to Council that:</p> <ol data-bbox="512 779 1070 2018" style="list-style-type: none"> <li>1. the strategic intention be set to raise Council Tax by the maximum allowed in any given year, without triggering a Council Tax Referendum, to enable continued delivery of services (NB. the actual Council Tax for any given year will be decided by the Council in the preceding February;</li> <li>2. an application be submitted for Pilot status for 2019/20, with agreement being given to a 40% District / 34% Devon County Council / 1% Fire split for the 75% scheme. In the event of the Pilot bid not being successful, then agreement be given to remaining part of the Devon Business Rates Pool for 2019/20;</li> <li>3. Central Government and Devon MPs be actively lobbied to support a 2019/20 Devon Pilot bid;</li> <li>4. the Government, Devon MPs and other sector bodies such as the District Councils Network be actively lobbied and engaged with for a <u>realistic</u> business rates baseline to be set for the Council for 2020 onwards;</li> <li>5. the Council responds to the technical consultation in support of the Government eliminating Negative Revenue Support Grant and continues to lobby for Rural Services Delivery Grant allocations which adequately</li> </ol>	<p data-bbox="1114 197 1270 230">Kathy Trant</p> <p data-bbox="1114 663 1262 696">Lisa Buckle</p>	<p data-bbox="1350 197 1517 268">Plan updated accordingly.</p> <p data-bbox="1321 663 1544 815">To be considered by the Council at its meeting on 27 September 2018</p>
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		<p>reflect the cost of rural service provision;</p> <ol style="list-style-type: none"> <li>6. for modelling purposes, the Council use £500,000 of New Homes Bonus funding for 2019-20 to fund the revenue base budget and then reduce this level to £400,000 by 2020-21 and £250,000 by 2021-22;</li> <li>7. the annual level of contributions to Earmarked Reserves (£722,300) and the adequacy of the existing level of Unearmarked Reserves (£1.8 million) and Earmarked Reserves (£8.3 million) be reviewed by Members as part of the Budget Setting process. (NB. this will assess the adequacy of Reserves levels, in light of future plans and pressures);</li> <li>8. it takes specialist pension advice on the options for the Council's Pension position, with the aim of reducing the current contributions, increasing affordability, whilst best managing the pension deficit;</li> <li>9. it continue with the Local Government Terms and Conditions of Employment Green Book for at least 2019/20. That a review be undertaken into all options for reducing staff costs by varying terms from the Green Book from 2020/21, with an initial report being presented back before the end of 2018/19.</li> </ol>		
	(b)Public Toilet Pay on Entry Contract Award	The process of determining exactly which facilities would become Pay on Entry would only be completed following a consultation exercise with the relevant local Ward Members.	Emma Widdicombe	
6 September 2018	Activities to Support Economic Growth <b>O&amp;S.34/18</b>	<p><b>RESOLVED</b></p> <p>That the Overview and Scrutiny Panel wish to express the following views to the Executive:-</p> <ol style="list-style-type: none"> <li>1. that the Panel endorse the principle of a Commercial Property Strategy that includes the following multiple objectives:</li> </ol>	Darren Arulvasagam	To be considered by the Council meeting on 27 September 2018

		<ul style="list-style-type: none"> <li>- to support regeneration and the economic activity of the District;</li> <li>- to enhance economic benefit;</li> <li>- to grow business rate income;</li> <li>- to assist with the financial sustainability of the Council as an ancillary benefit;</li> <li>- to help the Council continue to deliver and/or improve frontline services in line with the Council's adopted strategy and objectives;</li> </ul> <p>and</p> <p>2. That the proposed Commercial Property Strategy be revised, with a detailed Terms of Reference for the Investment Member Group being drafted and further consideration being given to the proposed delegated decision-making process in time for consideration at the next Executive meeting on 13 September 2018.</p>		
6 September 2018	Next Steps – Enabling Homes to Meet the Needs for All <b>O&amp;S.35/18</b>	<p><b>RESOLVED</b></p> <p>That the Panel <b>RECOMMEND</b> to the Executive agreement of the following principles:</p> <ol style="list-style-type: none"> <li>1. That there is no requirement to form a South Hams District Council Housing Wholly Owned Company at this time;</li> <li>2. That Council borrowing in order to acquire or develop affordable homes is acceptable in principle;</li> <li>3. That affordable homes may be acquired or developed via the Community Housing Strategy OR through existing work with Registered Providers or Developers. (NB. these properties will be allocated in accordance with Local Lettings Plans and may be managed via the Council's Direct Lets Service; and</li> <li>4. That the Council's affordable housing development / acquisition plans be guided as outlined in Section 5 of the presented agenda report.</li> </ol>	Darren Arulvasagam	Executive approval at its meeting on 13 September 2018
6 September	Pay & Display	<b>RESOLVED</b>	Cathy	



		performance dashboard information on their iPads would be followed up.		
6 September 2018	IT Procurement <b>O&amp;S.42/18</b>	<b>RESOLVED</b> That the Panel endorse the IT Procurement exercise and <b>RECOMMEND</b> to the Executive that the proposed way forward (as outlined in the exempt agenda report presented to the Panel) be approved.	Mike Ward	Recommendation presented to Council for consideration on 27 September 2018